

**BOARD OF DIRECTORS**

Mike Vereschagin, President  
Ernest Pieper, Vice President  
James A. Jones  
John Erickson  
Charles Schonauer

**SECRETARY-MANAGER**

Emil Cavagnolo

**ORLAND-ARTOIS WATER DISTRICT**

(A UNIT OF THE SACRAMENTO VALLEY CANALS)  
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**SPECIAL MEETING  
OF THE  
BOARD OF DIRECTORS**

**MINUTES**

**SEPTEMBER 24, 2019**

**PRESENT:** Mike Vereschagin, Ernie Pieper, John Erickson, Jim Jones

**ABSENT:** Chuck Schonauer

**OTHERS:** Emil Cavagnolo, Manager  
Chris Drouillard, Water Superintendent  
Karen Osborn, Office Secretary  
Andrea Jones, Administrative Assistant

**MINUTES APPROVAL:**

The minutes of the August 20<sup>th</sup> Board meeting were reviewed. After Board discussion, it was m/s/c (Erickson/Jones) to approve the minutes as mailed. The vote was as follows:

AYES: M. Vereschagin, E. Pieper, J. Erickson, J. Jones,  
ABSENT: C. Schonauer

**PUBLIC FORUM:**

No one from the public was present to address the Board.

**FINANCIAL TRANSACTIONS:**

The Directors reviewed the financial transaction summary for August. Manager Cavagnolo answered any questions the Board had regarding the financials. After Board discussion, it was m/s/c (Jones/Pieper) to approve the August Financial Report by the following vote:

AYES: M. Vereschagin, E. Pieper, J. Erickson, J. Jones,  
ABSENT: C. Schonauer

The Board requested Manager Cavagnolo include a breakdown of the annexation costs in the Board packet each month.

**APPROVE PAYMENT OF CHECKS:**

The Board reviewed the check register. After board discussion, it was m/s/c (Jones/Pieper) to approve checks #11956 thru #12000 by the following vote:

AYES: M. Vereschagin, E. Pieper, J. Erickson, J. Jones,  
ABSENT: C. Schonauer

**WATER SUPERINTENDENT’S REPORT:**

**A. Operations Report**

Water Superintendent Chris Drouillard updated the Board on District operations. Justin has been working in the shop and checking the pumping plants daily. He has also been working on some of the deliveries out in the district.

**B. Water Usage**

Chris stated 6,376 acre-feet of water was billed for the month of August. So far this month we have delivered approximately 3,126 acre-feet of water.

**C. Well Operations & Depths**

Chris reported that Deep Well #1 is at 125.8 feet, Deep Well #2 is at 115.9 feet, and the monitoring well is at 50.1 feet. Chris reported Deep Well #1 is up .4 feet, Deep Well #2 is down .4 feet, and the Monitoring Well is down 1 foot from the previous month’s Board meeting report.

**D. Update on District Vehicles**

Chris updated the Board on the District vehicles. Chris advised the Board the mileage on the F150 Ford Pickups are:

2011 Ford F150 Pickup	122,746
2013 Ford F150 Pickup	108,152
2014 Ford F150 Pickup	100,208

**E. Update on Water Quality**

Chris informed the Board the water in the canal has been clear of algae this month.

## **MANAGER'S REPORT**

- A. Manager Cavagnolo reviewed with the Board his Manager's Report, which was included in the Board packet, and answered any questions the Board had.

Manager Cavagnolo advised the Board our attorney Alan Lilly is leaving the firm Bartkiewicz, Kronick & Shanahan to take another position. Manager Cavagnolo stated he has currently been working with Josh Horowitz who is from the same firm.

Manager Cavagnolo advised the Board he has been trying to get the Bureau to issue us check/checks for overpayments we have made for prior years. He has requested several times to have the District's accounts reviewed, which is finally under way. The Board requested Manager Cavagnolo to put this on the agenda for next month's Board meeting.

## **GENERAL BUSINESS**

- A. **The Board to receive an update on the Tehama-Colusa Canal Authority Activities.**

Director Jones advised the Board there was no Tehama-Colusa Canal Authority meeting for September so no report was given.

- B. **The Board to receive an update on the Glenn Groundwater Authority.**

Manager Cavagnolo updated the Board on the Glenn Groundwater Authority activities. Manager Cavagnolo and Administrative Assistant Jones updated the Board on the Local Groundwater Public Workshop, hosted by the GGA; they attended Monday night in Orland.

Andrea advised the Board Director Schonauer, who is on the GGA Westside Ad Hoc Committee, has had a meeting too this month.

- C. **The Board to receive an update for CVP Construction Loan Conversion.**

Manager Cavagnolo updated the Board on the CVP Construction Loan Conversion and the WIIN Act Loan Conversion Negotiation meetings he has attended. Manager Cavagnolo advised the Board of an upcoming CVP wide meeting.

- D. **The Board to receive an update on the Tuscan Land LLC annexation.**

Manager Cavagnolo updated the Board on the Tuscan Land LLC annexation. Manager Cavagnolo advised the Board they are working on the CEQA document now.

- E. **The Board to consider application to annex lands into the District by the Cal Worthington Trust.**

Manager Cavagnolo reviewed with the Board the annexation application from the Cal Worthington Trust requesting to annex 130 acres into our District, which was included in the Board packet. After Board discussion, it was m/s/c (Erickson/Jones) to approve the

annexation application requesting to annex 130 acres, owned by the Cal Worthington Trust, into the District. The vote was as follows:

AYES: M. Vereschagin, E. Pieper, J. Erickson, J. Jones  
ABSENT: C. Schonauer

**F. The Board to consider a Website for the District to comply with SB929.**

Administrative Assistant Jones has been investigating websites for the District to comply with SB 929, which requires Special Districts to have a website by January 2020. Administrative Assistant Jones gave a visual demonstration to the Board on the Wix and Streamline Websites showing the pros and cons of both. Administrative Assistant Jones recommended the District proceed with the Streamline Website because 1) even though it has a higher monthly cost it could be less liable in the future with state regulations, 2) saves the District time, 3) adheres to all State Regulations, and 4) is a monthly contract which would allow the District to switch to a less expensive option in the future. Administrative Assistant Jones answered questions the Board had. The Board asked Administrative Assistant Jones to obtain additional information and report back to the Board. No decision on the website was made at today's Board meeting

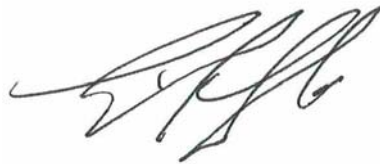
**G. The Board to discuss 2020 budget and provide the General Manager with direction.**

Manager Cavagnolo reviewed with the Board a draft copy of OAWD's proposed budget for 2020 he had prepared. The Board discussed the age and mileage of the District vehicles. The Board also discussed updating the office carpet, desks, etc. The Board will be discussing the proposed 2020 Budget at the next Board meeting. No action was taken on this agenda item.

**ADJOURNMENT:**

Being there was no further business, President Vereschagin adjourned the meeting at 3:07 p.m.

Respectfully Submitted,



Emil Cavagnolo  
Manager