

BOARD OF DIRECTORS

Mike Vereschagin, President
Ernest Pieper, Vice President
James A. Jones
John Erickson
Charles Schonauer

SECRETARY-MANAGER

Emil Cavagnolo



**REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

MINUTES

OCTOBER 15, 2019

PRESENT: Ernie Pieper, John Erickson, Jim Jones, Chuck Schonauer

ABSENT: Mike Vereschagin

OTHERS: Emil Cavagnolo, Manager
Justin Rolfs, Maintenance
Karen Osborn, Office Secretary
Andrea Jones, Administrative Assistant
Marty Bailey, Assessor/Treasurer/Tax Collector

MINUTES APPROVAL:

The minutes of the September 24th special Board meeting were reviewed. After Board discussion, it was m/s/c (Erickson/Jones) to approve the minutes as mailed. The vote was as follows:

AYES: E. Pieper, J. Erickson, J. Jones
NOES: None
ABSENT: M. Vereschagin
ABSTAIN: C. Schonauer

PUBLIC FORUM:

No one from the public was present to address the Board.

FINANCIAL TRANSACTIONS:

The Directors reviewed the financial transaction summary for September. Manager Cavagnolo answered any questions the Board had regarding the financials. After Board discussion, it was m/s/c (Schonauer/Jones) to approve the September Financial Report by the following vote:

AYES: E. Pieper, J. Erickson, J. Jones, C. Schonauer
ABSENT: M. Vereschagin

APPROVE PAYMENT OF CHECKS:

The Board reviewed the check register. After Board discussion, it was m/s/c (Schonauer/Jones) to approve checks #12001 thru #12037 by the following vote:

AYES: E. Pieper, J. Erickson, J. Jones, C. Schonauer
ABSENT: M. Vereschagin

WATER SUPERINTENDENT’S REPORT:

The Water Superintendent’s Report was given by Justin Rolfs.

A. Operations Report

Justin updated the Board on District operations. Justin advised the Board he has been working in the shop. He has also been working on some of the deliveries and valves out in the district.

B. Water Usage

Justin stated 4,295 acre-feet of water was billed for the month of September. So far this month we have delivered approximately 1,222 acre-feet of water.

C. Well Operations & Depths

Justin reported that Deep Well #1 is at 125 feet, Deep Well #2 is at 115 feet, and the monitoring well is at 49.3 feet. Justin reported Deep Well #1 is up .8 feet, Deep Well #2 is up .9 feet, and the Monitoring Well is up .8 feet from the previous month’s Board meeting report.

D. Update on District Vehicles

Justin updated the Board on the District vehicles. Justin advised the Board he just installed a new alternator and pulley on his 2011 F150 Ford Pickup.

E. Update on Water Quality

Justin informed the Board the water in the canal has been a little bit dirtier this month.

MANAGER’S REPORT

- A. Manager Cavagnolo reviewed with the Board his Manager’s Report, which was included in the Board packet, and answered any questions the Board had. Manager Cavagnolo advised the Board Angela McLaughlin, NCTCS, will be coming in to check out our computers for any problems etc. The Board suggested having Angela evaluate our security systems.

GENERAL BUSINESS

- A. **The Board to receive an update on the Tehama-Colusa Canal Authority Activities.**

Director Jones updated the Board on the Tehama-Colusa Canal Authority activities and the meeting he attended on 10/02/19. Director Jones informed the Board the T-C will be starting their winter maintenance December 1st.

- B. **The Board to receive an update on the Glenn Groundwater Authority.**

Director Schonauer updated the Board on the Glenn Groundwater Authority activities and the Board meeting he attended on 10/14/19. Director Schonauer advised the Board he will be attending an AD HOC meeting on 10/21/19. The next GGA Board meeting is set for 11/12/19.

- C. **The Board to receive an update for CVP Construction Loan Conversion.**

Manager Cavagnolo updated the Board on the CVP Construction Loan Conversion and the WIIN Act Loan Conversion Negotiation meetings he has attended. Manager Cavagnolo advised the Board of an upcoming meeting scheduled for 10/30/19.

- D. **The Board to consider Resolution 2019-07, Resolution Commencing Alternative Assessment Procedure for Fiscal Year 2020.**

The Board reviewed Resolution 2019-07, “Commencing Alternative Assessment Procedure for Fiscal Year 2020”, which was included in the Board packet. After Board discussion, it was m/s/c (Erickson/Schonauer) to approve Resolution 2019-07 by the following vote:

AYES: E. Pieper, J. Erickson, J. Jones, C. Schonauer
ABSENT: M. Vereschagin

- E. **The Board to receive an update on the Tuscan Land LLC annexation.**

Manager Cavagnolo reviewed with the Board the amended agreement for annexation and a secondary water supply for Tuscan Lands LLC., which was included in the Board packet. After Board discussion, it was m/s/c (Erickson/Jones) to approve the Amendment to the Agreement for Annexation and a Secondary Water Supply for Tuscan Lands LLC by the following vote:

AYES: E. Pieper, J. Erickson, J. Jones, C. Schonauer
ABSENT: M. Vereschagin

F. **The Board to consider the Agreement for Annexation and a Secondary Water Supply between the District and the Cal Worthington Trust.**

After Board discussion, it was m/s/c (Jones/Erickson) to approve the Agreement for Annexation and a Secondary Water Supply between the District and the Cal Worthington Trust. The vote was as follows:

AYES: E. Pieper, J. Erickson, J. Jones, C. Schonauer
ABSENT: M. Vereschagin

G. **The Board to consider Resolution 2019-08, Making Application to Glenn County Local Agency Formation Commission to Take Proceedings for the Annexation of 130 Acres into the District.**

The Board reviewed Resolution 2019-08, “Making Application to Glenn County Local Agency Formation Commission to take Proceedings for the Annexation of 130 Acres into the District”, which was included in the Board packet. After Board discussion, it was m/s/c (Jones/Erickson) to approve Resolution 2019-08 by the following vote:

AYES: E. Pieper, J. Erickson, J. Jones, C. Schonauer
ABSENT: M. Vereschagin

H. **The Board to consider a Website for the District to comply with SB929.**

Administrative Assistant Jones has been investigating websites for the District to comply with SB 929, which requires Special Districts to have a website by January 2020. Administrative Assistant Jones updated the Board with some additional information the Board had requested. Administrative Assistant Jones again recommended the District proceed with the Streamline Website because 1) even though it has a higher monthly cost it could be less liable in the future with state regulations, 2) saves the District time, 3) adheres to all State Regulations and 4) is a monthly contract which would allow the District to switch to a less expensive option in the future. After discussion the Board gave direction to go ahead and sign up with Streamline. Andrea advised the Board the first 3 months are free. Manager Cavagnolo included the cost of the website in the 2020 proposed District budget.

I. **The Board to discuss Fiscal Year 2018 O&M Surplus.**

Manager Cavagnolo advised the Board the Bureau is working on our Fiscal Year 2018 O&M Surplus. When they are finished they will forward it to the Bureau’s Willows Office and have Natalie Wolder review it. If we end up having a problem it was suggested the District send a letter to the Bureau from the Board of Directors.

J. **The Board to discuss 2020 Budget and provide the General Manager with Direction.**

Manager Cavagnolo reviewed with the Board a draft copy of OAWD's proposed Budget for 2020 he had prepared and answered questions. Manager Cavagnolo reviewed and discussed with the Board O&M funding, Sites Charge, Employee Compensation, and Health Insurance Costs. Manager Cavagnolo will have Golden State do a Health Insurance Proposal. Manager Cavagnolo will put this agenda item on next month's agenda for further discussion.

The Board also discussed updating the office carpet, desks, chairs, etc.). After Board discussion, it was m/s/c (Schonauer/Jones) to approve spending up to \$15,000 to update the office. Manager Cavagnolo advised he would like to see the office updated over the Christmas break.

ADJOURNMENT:

Being there was no further business, Vice-President Pieper adjourned the meeting at 3:35 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'E. Cavagnolo', written in a cursive style.

Emil Cavagnolo
Manager