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ORLAND-ARTOIS WATER DISTRICT

(A UNIT OF THE SACRAMENTO VALLEY CANALS)

P. O. BOX 218 ORLAND, CALIFORNIA 95963

Telephone (530) 865-4304 • Fax (530) 865-8497

June 12, 2023

Re: Designation of Voters and Legal Representative for August 29th, 2023 Orland-Artois Water District Election

Dear Landowner:

PLEASE TAKE NOTICE that Orland-Artois Water District ("District") has called for an election to be held on August 29th, 2023 to fill three offices of Director on the Board of Directors of the District. This election will be held by all-mail ballot and conducted by the Glenn County Registrar of Voters' office.

The District is a landowner voting district and eligibility to vote in District elections is limited those persons who hold title to parcels of land located within the District's legal boundaries, or their legal representatives. Under Elections Code section 10533, the District is required to compile a voter list, which identifies the persons who are qualified to vote on behalf of each parcel.

Only natural persons are permitted to vote in District elections and only one ballot will be issued per parcel. Where title is held by multiple persons (for example, as community property, in joint tenancy, or as tenants in common), the spouses or tenants must designate one person to vote on its behalf. Where a holder of title is not a natural person (for example, a corporation, guardianship, conservatorship, or trust), the entity must designate a legal representative to vote on its behalf. When land is owned by a limited liability company or a partnership, the entity may either designate a single general partner or member or a legal representative to vote on the entity's behalf. Instructions for different forms of ownership are enclosed.

If you do not designate a voter or legal representative to vote in advance, your ballot will be mailed to the landowner of record. Landowners will have the opportunity to enclose and return a voter designation or legal representative designation with a completed ballot.

Please return all forms back to the district office no later than July 7th, 2023. If you have any questions regarding voter designation or appointment of a legal representative, please contact Emil Cavagnolo, General Manager of the District, at (530) 865-4304 or by mail at the address above.

*see reverse for Voter Designation Information

Designation Based on Form of Ownership

Multiple Natural Person Owners

When a parcel is owned by multiple persons, such community property, joint tenancy, or tenancy in common, all owners must designate one owner to vote on behalf of the tenancy. *Complete "Voter Designation Form"*

Owners may alternatively appoint a legal representative to cast votes on its/their behalf. *Complete "Legal Representative Designation Form"*

Partnerships and Limited Liability Companies

When a parcel is owned by a partnership or limited liability company ("LLC"), the partnership or LLC must designate a general partner or member of the LLC who will vote on its behalf. *Complete "Voter Designation Form"*

Partnerships and LLCs may alternatively appoint a legal representative to cast votes on its/their behalf. *Complete "Legal Representative Designation Form"*

Trusts

When a parcel is owned by a trust, the trustee is presumed to have authority to cast all votes for the parcel. In the case of multiple trustees, one trustee should be designated as the voter for the parcel. *Complete "Legal Representative Designation Form."*

Guardianship, Conservatorship, and Estates

When a parcel is subject to a guardianship or conservatorship, or is otherwise controlled by an executor of an estate, the guardian, conservator, or executor is presumed to have authority to cast all votes for the parcel. *Complete "Legal Representative Designation Form."*

Corporations, Associations, or Foundations

When a parcel is owned by a corporation, the corporation must appoint and identify a legal representative who will vote on its behalf. *Complete "Legal Representative Designation Form"*

Legal Representative Designation Form

Glenn County Assessor's Parcel No(s): _____

Assessed to: _____

Form of Ownership (*corporation, LLC, trust, guardianship, conservatorship, estate, partnership*):

Identify the legal representative of the above-named landowner, who is a natural person and authorized to vote on their/its behalf and their legal status, if applicable. In the case of a landowner or landowners who is/are a natural person(s) and who desire to appoint a legal representative to vote on their behalf, attach a certified copy of such agreement.

Name of Legal Representative and Legal Status

Mailing Address

Note: If documentation which substantiates the above designated legal representative's authority to vote on behalf of the landowner(s) is not attached, this form shall be disregarded and the above-named person shall not be permitted to vote until such documentation is received by the District.

Form continued on page 2

I/We hereby certify under penalty of perjury under the laws of the State of California that I/we are the person(s) who hold title to or person(s) duly authorized to act for, and on behalf of, the entity who holds title to APN No(s). _____

_____ and are authorized to execute this designation of a legal representative. This designation shall remain in effect until amended, revoked, or the election is certified.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Voter Designation Form

Glenn County Assessor's Parcel No(s): _____

Assessed to: _____

Form of Ownership (*co-tenancy, partnership, LLC*): _____

List all **persons** with an ownership interest in this parcel. "Persons with an interest" include all spouses and co-owners, partners, and members. Attach documentation which supports this list; this may be a copy of the most recent deed, grant, gift deed, quitclaim, statement of partnership, or LLC statement of information reflecting the names of all members or appointed manager.

The undersigned hereby designate the person identified below to vote on behalf of the ownership of this parcel in the Orland-Artois Water District election to be held on August 29th, 2023.

Name of Designated Voter

Mailing Address

Note: The designated voter must be a person with an ownership interest in the parcel. If the landowner(s) desires to alternatively appoint a legal representative to vote on its behalf, please complete the "Legal Representative Designation Form."

Form continued on page 2

I/We hereby certify under penalty of perjury under the laws of the State of California that I/we are the owners of record of APN No.(s) _____ and are authorized to execute this voter designation. This designation shall remain in effect until amended, revoked, or the election is certified.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date